

Ella Canavan PTO Meeting Minutes

- Date:** August 21, 2009
- Call to Order:** 1:35 pm Pledge of Allegiance | Around the Room Introductions
- Attendance:** **Leslie Burns, Melody Costello, Joan Haberkorn, Jenn Piehler, Jackie Spinelli, Kelly Prostor, Crystal Johnson, Carol Matozzo, Diane Boccio, Susan West, Brenda Brei, Allison Lynskey**
- Principal Report** **Mr. Brian Condit**
- General Information**
- > Trailers are gone; left behind decking for gathering etc.
 - > We have several empty classrooms. Considering the possibility of computer lab.
 - > We are continuing to offer strings for 4th graders (violins etc.)
 - > We are changing to a block schedule for this school year.
- We will start a 4 day rotation for “encore”. PE/MUSIC/ART/Media Center. This will make a nice balance since every week is different.
- Staff Changes**
- > **Mrs. McGinty** joined the staff at Garfield as their new full time Principal.
 - > **Tina Cassidy** was the Reading Specialist at Canavan. She left to be a full time Intern at Blake.
 - > **Tracy Bayer** is the new full time Reading Specialist.
 - > **Mrs. Pappano** joined the staff at the new Waite Elementary School.
 - > We have several new teachers joining our staff at Ella Canavan:
 - Kerry Thomas** – 1st grade
 - Lauren Briggs** – 2nd grade
 - Katie Charek** – 1st grade
 - > **Shelley Surrena** is our full time secretary in the office from 7:30 to 4:15
 - > **Beth Riegelmayr** will be our new part time secretary in the office from 8:30 – 1:30.
 - > We have 4 new Paraprofessionals joining our staff. *Names were not available at meeting time.*
- Fall Levy**
- > New 12 mill levy will be placed on the fall ballot. The Medina City School board has asked the entire district to cut \$1M of their budget even if the levy does pass.
- Student Count**
- At meeting time we have approximately 575 students enrolled at Canavan.
- Treasurer Report**
- Kelly Prostor:** Beginning Balance \$22,870.78 | Final Balance \$20,199.88
Kelly suggested that if someone knows in advance of an upcoming spending that they let her know way ahead of time. Reminder to all people needing reimbursements, “SAVE YOUR RECEIPTS”. They must accompany any reimbursement information form.
- Round-Up Report**
- Jenn Piehler:** Planning for Round-Up is going smoothly. Secured the following: Juggler/Stilt Walker, Balloon Artist/Magician, D.J., Bounce Houses, Photographer, and many more! **Melody Costello** suggested contacting local media ASAP (coffee news, radio etc). Will refer to Marketing Chairperson, **Karen McFarland**.
- President’s Report**
- Melody Costello:** September we approve budget. The new budget in October will be changing for this school for the fact that we have fewer students. Many categories that are based on the number of students enrolled will decrease for budget purposes.
- Right to Read Week**
- Melody asked **Mr. Condit** if we could have this year’s Canavan Right to Read Week fall in line with National Right to Read Week. The official Dates for Ohio Right to Read Week, according to <http://www.ocira.org/righttoread.html> is May 10 - 14, 2010. At meeting time, Melody mentioned October.

Ella Canavan PTO Meeting Minutes

- Fall Family Night** Discussed if attendees at PTO meeting thought this was an event worthy of having again for 2009/2010 school year. Those present at meeting agreed that it was. This is a night of pumpkin carving sponsored by PTO. Families are invited to bring their own pumpkins (or order one from PTO), carving supplies. Last year it rained during the event so it was held in the cafeteria area. Weather depending, this event can be held outside this year. Parents/Guardians stay for this event and carve pumpkins with their children and friends.
- Last year we ordered pumpkins through **Tiffany Emerson's** husband. She has moved to Garfield. **Leslie Burns** will contact Boyerts Greenhouse and Bowers Farm to see if we could get our pumpkins through them this year and will report back at September meeting.
- New Parking Lot** Our parking lot is complete. We've added 40+ additional spaces to the current lot at the South Side of the building.
- 2009/2010 PTO Folders** Were handed out. These included a listing of current Board / Committee Chairs.
- Committees**
- Math / Science night needs new chair.
 - Mini Grants needs new chair.
 - Staff Appreciation needs new chair.
 - Playground Equipment new chairperson is **Joan Haberkorn**.
 - Ways & Means needs new chairperson
- Playground Equip** Joan will look into replacing/repairing kindergarten playground. Also looking into the cost of replacing chipped up tires on entire play surface
- Parent's Night Out Business Networking** **Kelly Prostor** will chair this new event. This would be a night out for the parents. Like a spa night. Try to plan for November. Kelly will provide more information at September meeting.
- Blood Drive** **Brenda Brei:** Need to get date on calendar. Brian said he will get date for Brenda.
- Newsletter** 5 days before last day of month. **Shelley Surrena** will be doing the school newsletter. **Lisa Musat** will be doing to the PTO newsletter.
- Safety Calls** With the limited number of staff office hours, PTO will take over safety calls again for the 2009/2010 school year. A PTO member will come into the school and call parents whose children did not arrive at school and were not called off.
- Round-Up** **Brian Condit** spoke with **Jim Shields** in the Medina City Schools Human Resource dept about the number of custodians at the Round-Up event. For 2009/2010 we will have 1 custodian for the day of Round-Up to open the building and be available for helping with volunteers on day of event. MCS will absorb this cost so PTO is not responsible for this. Boy Scouts are working at the Round-Up. They are making the Round-Up their event for the month. There will be den leaders there etc.
- Meeting Adjourned** 2:40 pm